


Job description		
CLEANER Grade 1	School: Leas Park Junior School	
Job Purpose Under the direction and instruction of senior staff, to undertake the cleaning of designated areas within the School premises to ensure that they are kept in a clean and hygienic condition, to the agreed quality standards		
Key Responsibilities		
<ol style="list-style-type: none"> 1. Cleaning, washing, sweeping, mopping, dusting, polishing and vacuum cleaning of designated areas to the required standards 2. Emptying litter bins, etc., and removing waste to designated areas 3. Cleaning of toilets and washrooms to the required standard where allocated 4. Spray cleaning, scrubbing floors and re-sealing with polish 5. Using powered equipment where necessary (scrubbing machines, wet pick-up machines, vacuum cleaners) 6. Cleaning of working surfaces and other furniture as directed 7. Clearing up after flooding and/or any other emergency cleaning 8. Effective and efficient on site liaison with site representatives in order to deliver excellent standards of customer care 9. Any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms, following consultation with the Recognised Trade Unions 10. To promote and safeguard the welfare of children and young persons for whom you are responsible and with whom you come into contact with during the course of your duties and responsibilities. Your conduct must at all times be in accordance with the school's policies and procedures 11. To report any causes for concern relating to the welfare and safety of children to the designated person, and the head teacher, or if unavailable the designated safeguarding governor or a member of the senior leadership team 12. To attend safeguarding training as required by the school and maintain your knowledge and understanding of your responsibility for safeguarding children in this school 		

Person Specification	
Education and Knowledge Basic literacy and numeracy skills gained from general education or equivalent necessary to undertake a limited number of tasks. Knowledge of cleaning procedures and use of basic cleaning equipment.	
The post holder will perform any other duty or task that is appropriate for the role described.	